**Minutes of 1-30-2014 Meeting of the CHEA Board of Directors**

Held at La Reunion Co-op, 7910 Gault St. Austin, TX 78757

Donny Goff called the meeting to order at 8:45 p.m. Board members present: Donny Goff, President; Oliver Marley, Secretary, Trip Maker, Treasurer, Gatlin Johnson, IT Wrangler. Also present: Clayton Matthews and Hannah Wright from Sasona.

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| **Agenda** | **Action** | **Comment** |
| Approval of minutes of last meeting | Donny motioned; Gatlin seconded; passed by consensus | Digression: Oliver and Trip explain the origin and handling of outstanding CHEA loan from NASCO on behalf of Sasona—currently, Sasona treasurer handles the loan payment ($140/mo), but CHEA treasurer might take over in the future. |
| Clayton Matthews and Hannah Wright of Sasona seated on Board | Passed by consensus | Signifies end of term for Oliver Markey and Trip Maker. Well done, Sirs! |
| Need to file our revised bylaws with the state | Tabled for further discussion |  |
| Potential bylaw changes:  (1) there should be three CHEA board reps from each house;  (2) terms of office for the CHEA board should be longer than 6 months and should be staggered:  (3) there should be one voting Community Representative on the Board.  Once passed, the CHEA Board recommends these bylaw changes be sent to the houses for final approval. | 1. Stricken; 2. Donny motioned, Gatlin seconded; passed by consensus; 3. Donny motioned; Clayton seconded; passed by consensus | 1. Three CHEA board reps from each house deemed unnecessary for now; 2. term of office extended from 6 months to 1 year, and CHEA board encourages houses to stagger elections (standing rule); 3. CHEA board proposes election of one voting community representative to serve on the board, holding the same rights as other directors—Gatlin mentioned spreading the word to college coops.   Gatlin made changes to bylaws directly on CHEA wiki.  Bylaw changes could be approved by houses at the General Membership Meeting. |
| Clayton Matthews appointed as CHEA Board Treasurer | Donny motioned; Gatlin seconded; appointed by consensus. | Trip gave Clayton all information concerning position of treasurer. Gatlin got Clayton signed up with Treasurer email account. c |
| Hannah Wright appointed as CHEA Board Secretary | Donny motioned; Gatlin seconded; appointed by consensus. | Oliver gave Hannah all information concerning position of secretary. Gatlin got Hannah signed up with Secretary email account. |

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| **New Business** | **Action** | **Comment** |
| CHEA Board Mission Statement | Oliver drafted a mission statement, to be refined and presented at a future meeting. | Oliver and Trip will collaborate to write CHEA Board Mission Statement as a “swan song” after the end of their service term. |
| Daniel Miller’s upcoming visit to Sasona | Trip in communication with Daniel Miller. | Perhaps Daniel would like to come to the General Membership Meeting in March? |
| Updating CHEA bank account | Clayton and Matthews and Hannah Wright to be added to CHEA account. | Bring hard copy of minutes to Velocity Credit Union to reflect recent elections. |

Next Meeting: Thursday, February 6, 2014, 8:30 p.m., Sasona

Meeting adjourned at 10:30 p.m.

Hannah Wright, Secretary